



BIDS AND AWARDS COMMITTEE

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REQUEST FOR QUOTATION

PROCUREMENT OF MEALS & SNACKS

RFQ NO. 2017-11-292 (R-587)

1. The Davao Regional Medical Center, hereinafter referred to as "the Purchaser", has a requirement for the Procurement of Meals & Snacks.
2. Procurement procedures will be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act 9184 (R.A. 9184).
3. A complete set of bidding documents may be purchased by interested bidders **November 19-22, 2017** from the address below and upon payment of a non-refundable fee for the bidding documents in the amount of 500.00.
4. Quotations must be delivered at the PROCUREMENT SECTION/ BAC SECRETARIAT, Davao Regional Medical Center, Apokon, Tagum City on or before **2:00 PM 22 November, 2017.**
5. Your price quotation must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid if the contract is awarded.
6. Price Schedule must be quoted in words as well as in figures, **computerized/typewritten** with no missing pages and **must be placed in a sealed envelope marked (RFQ: 17-11-292).** All pages comprising the Documents must be duly signed for authenticity. Failure to comply is a ground for disqualification.
7. Bids shall be valid for ninety (90) days from the Opening of Bids.
8. The delivery of goods is specified in the **Technical Specifications.**
9. **DELIVERY SITE: Davao Regional Medical Center, Apokon, Tagum City.**
10. The applicable rate for late deliveries is one tenth (1/10) of the one (1) percent of the cost of the unperformed portion for every day of delay.

The maximum deduction shall be ten (10) percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten (10) percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.

11. The DRMC reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract Award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects or infirmities therein and to accept such quotation as may be considered advantageous to the government.
12. Bidders are entitled to one (1) bid only, otherwise all bids made shall automatically be rejected.
13. **The prospective bidder shall submit Certified True Copy of the following requirements in one envelope.**
 - a. **Price Schedule**
 - b. **Technical Specifications**
 - c. **Mayor's/Business Permit**
 - d. **PhilGEPS Registration Number**
 - e. **Income/Business Tax Return**
 - f. **Omnibus Sworn Statement**
 - g. **Professional License/Curriculum Vitae , for Consulting Services**
 - h. **Philippine Contractors Accreditation Board (PCAB), for Infrastructure Projects**
 - i. **Certificate of Product Registration (CPR), if applicable**
 - j. **FDA License to Operate with List of Sources, if applicable**

(SGD)RHODORA M. BOISER, MPA
Chairperson, Bids and Awards Committee



Republic of the Philippines
Department of Health
DAVAO REGIONAL MEDICAL CENTER
Apokon, Tagum City



PhilGEPS Reference Number: 4975580 (RD)

For Goods Offered From Within the Philippines - Price Schedule

Name of Bidder: _____IB No. 17-11-292Date: 11-17-17

Telephone No.: _____PR No. 17-11-429; 17-11-431Date: 11-13-17; 11-13-17

Address: _____Resolution No: 11-587 (Negotiated-Small Value Procurement)

Date of Opening: November 22 ,2017 2:00PM BAC Office

Item No.	Description	QTY.	Unit	Approved Budget for the Contract (ABC)/unit	Approved Budget for the Contract (ABC)/Item	Unit Price (amount in figures and words)	Total
PR NO. 17-11-429 HIV/AIDS/STI AWARENESS FOR AYWC CLIENTS AND WOMEN OF REPRODUCTIVE AGE							
	(November 27, 2017; December 15, 2017)						
1	MEALS & SNACKS	1	lot	Lot Price	36,600.00		
1.1	Snacks	200	pax	75.00	15,000.00		
	100 pax x 2 conductions						
	Menu:						
	1. Spaghetti with Ground Beef						
	2. Bottled Softdrinks or Canned Juice						
1.2	Meals	120	pax	180.00	21,600.00		
	60 pax x 2 conductions						
	Menu:						
	1. Shrimps						
	2. Calamares						
	3. Beef Stew in Green Beans with Filled Ginger						
	4. Kinilaw - Tuna Fresh						
	5. Rice - 7 Tonner						
	6. Fresh Fruit - Mango						
	7. Softdrinks						
	8. Fruit Salad						
	9. Chicken of Corn Soup						
	Note:						
	Physical Set-Up						
	1. must be installed a day before the activity						
	2. with backdrop						
	3. round tables, chairs with cover & ribbons						
	4. with centerpiece						
	5. Motif: Navy Blue						
	6. For every 100 pax there must be at least 5-7 standby staff during the activity						
	-Payment will be every after conduction						
PR NO. 17-11-431 ADVOCACY CAMPAIGN AMONG HOSPITAL CLIENTS, SCHOOL & COMMUNITY STAKEHOLDERS							
	(November 27 & 29, 2017; December 18, 2017)						
2	MEALS & SNACKS	1	lot	Lot Price	277,350.00		
	645 pax (215 pax x 3 conductions)						
	430.00/pax						
	Menu: (Meals)						
	1. Chicken Cordon Bleau						
	2. Crabs in Sweet & Spicy						
	3. Beef Steak with Broccoli						
	4. Chopseuy - Special						
	5. Rice - 7 Tonner						
	6. Fresh Fruits - Melon & Pineapple						
	7. Fruit Salad						
	8. Cream of Seafood Soup						
	9.For Every 100 pax there must be 1 pork lechon (at least 45kg)						



PhilGEPS Reference Number: 4975580 (RD)

For Goods Offered From Within the Philippines - Price Schedule

Name of Bidder: _____IB No. 17-11-292Date: 11-17-17

Telephone No.: _____PR No. 17-11-429; 17-11-431Date: 11-13-17; 11-13-17

Address: _____Resolution No: 11-587 (Negotiated-Small Value Procurement)

Date of Opening: November 22 ,2017 2:00PM BAC Office

Item No.	Description	QTY.	Unit	Approved Budget for the Contract (ABC)/unit	Approved Budget for the Contract (ABC)/Item	Unit Price (amount in figures and words)	Total
	Menu: (Snacks)						
	1. Spaghetti with Ground Beef with 2 pcs. Sliced Bread						
	2. Bottled Softdrinks or Canned Juice						
	Physical Set-Up						
	1. must be installed a day before the activity						
	2. with backdrop						
	3. round tables, chairs with cover & ribbons						
	4. with centerpiece						
	5. Motif: Navy Blue						
	6. For every 100 pax there muts be at least 5-7 satndby staff during the activity						
	Note:						
	-Payment will be every after conduction						
	X-X-X-X-X-X-X						
	Purpose: For the use of PHD, DRMC , Apokon, Tagum City						
	Approved Budget for the Contract: PhP				313,950.00		



Republic of the Philippines
Department of Health
DAVAO REGIONAL MEDICAL CENTER
Apokon, Tagum City

PhilGEPS Reference Number:

For Goods Offered From Within the Philippines - Price Schedule

Name of Bidder: _____ IB No. 17-09-204 Date: 09-19-17
Telephone No.: _____ PR No. 17-08-315 Date: 08-31-17
Address: _____ Resolution No: 09-379 (Negotiated-Small Value Procurement)

Date of Opening:

Item No.	Description	QTY.	Unit	Approved Budget for the Contract (ABC)/unit	Approved Budget for the Contract (ABC)/Item	Unit Price (amount in figures and words)
1	OFFICE SUPPLIES	1	lot	Lot Price	-	
	Pen, ball point, 0.5 tip, black	10	pc	10.00		
	Notebook , 30-50 leaves	15	pc	15.00		
	long bond paper	150	ream	150.00		
	Long Plastic Envelope	20	pc	20.00		
	Cartolina, blue	9	pc	9.00		
	Cartolina, yellow	4	pc	4.00		
	manila paper	30	pc	30.00		
	marker, assorted colors					
	17-09-332					
	Notebook, 50 leaves	40	pc	23.50		
	Pen, Sign, black	40	pc	50.00		
	Stationery Paper for certificate, 20's short, as per sample	2	pack	30.00		
	17-09-333					
	Frame, short, for Certificate, as per sample	4	pc	100.00		
	Paper, bond, A4 (210x297mm), 70 gsm, white	5	ream	250.00		
	Stationery Paper for certificate, 20's, short, as per sample	1	pack	30.00		
	Laser Pointer (TOKEN)	4	pc	500.00		
	17-09-334					
	Pen, Ballpoint, 0.5 tip, blue	32	pc	6.00		
	Pen, Ballpoint, 0.5 tip, red	10	pc	6.00		
	Paper, bond, legal (8-1/2" x 13"), 70 gsm, white	2	ream	350.00		
	Folder, clear, long, any color	33	pc	13.00		
	Certificate holder, as per sample	14	pc	115.00		
	Ring binder, S-1" dia	10	pc	15.00		

	Laser Pointer (TOKEN)	7	pc	500.00		
	Tape Measusre	6	pc	30.00		
	Paper fastener,plastic, colored, 50 sets/box	1	box	35.00		
	17-09-335					
	Pen, Ballpoint, 0.5 tip, black	48	pc	6.00		
	Paper, bond, legal (8-1/2" x 13"), 70 gsm, white	2	ream	350.00		
	Folder, clear, long, any color	41	pc	13.00		
	Certificate holder, as per sample	4	pc	115.00		
	Ring binder, S-3/4" dia	10	pc	15.00		
	Laser Pointer (TOKEN)	4	pc	500.00		
	17-09-336					
	Pen, Ballpoint, 0.5 tip, blue	16	pc	6.00		
	Paper, bond, legal (8-1/2" x 13"), 70 gsm, white	10	ream	350.00		
	Folder, clear, long, any color	16	pcs	13.00		
	Certificate holder, as per sample	26	pcs	115.00		
	Ring binder, S-1" dia	10	pcs	15.00		
	Laser Pointer (TOKEN)	9	pcs	500.00		
	Paper fastener,plastic, colored, 50 sets/box	1	box	35.00		
	Stationery Paper for certificate, 20's short, as per sample	2	pack	40.00		
	17-09-334					
	Cotton pledget, 6", wooden, sterile, individually packed, 100's	1	box	100.00		
	Cotton, absorbent	1	roll	15.00		
	Gloves examination, latex free, powder free, medium, 100's , with certificate of product registration (cpr)	1	box	300.00		
	x-x-x-x-x-x-x					
	Purpose: To be used during the Conduction of Internal Quality Audit on October 23 to 27, 2017					
	Approved Budget for the Contract: PhP				#REF!	

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Republic of the Philippines
Department of Health
DAVAO REGIONAL MEDICAL CENTER
Apokon, Tagum City

PhilGEPS Reference Number:

For Goods Offered From Within the Philippines - Price Schedule

Name of Bidder: _____ IB No. 17-09-204 Date: 09-19-17
Telephone No.: _____ PR No. 17-08-315 Date: 08-31-17
Address: _____ Resolution No: 09-379 (Negotiated-Small Value Procurement)

Date of Opening:

Item No.	Description	QTY.	Unit	Approved Budget for the Contract (ABC)/unit	Approved Budget for the Contract (ABC)/Item	Unit Price (amount in figures and words)
1	OFFICE SUPPLIES	1	lot	Lot Price		
1.1	Cartolina, blue, 74 gsm & up	5	pc	9.00	45.00	HRMS
1.2	Cartolina, yellow, 74 gsm & up	5	pc	9.00	45.00	HRMS
1.3	Certificate holder, as per sample	44	pc	115.00	5,060.00	
1.4	Envelope, plastic long, assorted colors	70	pc	20.00	1,400.00	HRMS
1.5	Folder, clear, long, any color	90	pc	13.00	1,170.00	
1.6	Frame, short, for Certificate, as per sample	4	pc	100.00	400.00	
1.7	Laser Pointer (TOKEN)	24	pc	500.00	12,000.00	
1.8	Marker, assorted colors	5	pc	30.00	150.00	HRMS
1.9	Notebook , 30-50 leaves	70	pc	15.00	1,050.00	HRMS
1.10	Notebook, 50 leaves	40	pc	23.50	940.00	
1.11	Paper fastener, plastic, colored, 50 sets/box	2	box	35.00	70.00	
1.12	Paper, Manila	15	pc	4.00	60.00	HRMS
1.13	Paper, PPC (book paper), A4, (210x297mm), 70gsm, white	5	ream	130.00	650.00	
1.14	Paper, PPC (book paper), legal (8-1/2"x14"), 70 gsm, white	19	ream	150.00	2,850.00	HRMS-5
1.15	Pen, Ballpoint, 0.5 tip, black	118	pc	6.00	708.00	HRMS-70
1.16	Pen, Ballpoint, 0.5 tip, blue	48	pc	6.00	288.00	
1.17	Pen, Ballpoint, 0.5 tip, red	10	pc	6.00	60.00	
1.18	Pen, Sign, black	40	pc	50.00	2,000.00	
1.18	Ring binder, S-1" dia	20	pc	15.00	300.00	
1.20	Ring binder, S-3/4" dia	10	pc	15.00	150.00	
1.21	Stationery Paper for certificate, 20's short, as per sample	5	pack	30.00	150.00	
2	MEDICAL SUPPLIES	1	lot	Lot Price		
2.1	Cotton pledget, 6", wooden, sterile, individually packed, 100's	1	box	100.00	100.00	

2.2	Cotton, absorbent	1	roll	15.00	15.00	
2.3	Gloves examination, latex free, powder free, medium, 100's , with certificate of product registration (cpr)	1	box	300.00	300.00	
3	HOUSEKEEPING SUPPLIES	1	lot	Lot Price		
3.1	Tape measure, 60" Length	6	pc	30.00	180.00	
	x-x-x-x-x-x					
Purpose: To be used during the Conduction of Internal Quality Audit on October 23 to 27, 2017						
	Deployment:					
	Item 1.1, 1.2, 1.4, 1.8, 1.9, 1.12, 1.14 (5), 1.15 (70) - HRMS (PR No. 17-09-323)					
	Item 1.3, 1.5, 1.6, 1.7, 1.10, 1.11, 1.13, 1.14 (14), 1.15 (70), 1.6, 1.17,1.18,1.19, 1.20, 1.21. 2, 3 - (PETU)					
	Approved Budget for the Contract: PhP				#REF!	

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Republic of the Philippines
Department of Health
DAVAO REGIONAL MEDICAL CENTER
Apokon, Tagum City
BIDS AND AWARDS COMMITTEE



TECHNICAL SPECIFICATIONS

Item No.	Purchaser's Specifications	Quantity		Supplier's Specification
PR NO. 17-11-429 HIV/AIDS/STI AWARENESS FOR AYWC CLIENTS AND WOMEN OF REPRODUCTIVE AGE				
	(November 27, 2017; December 15, 2017)			
1	MEALS & SNACKS	1	lot	
1.1	Snacks	200	pax	
	100 pax x 2 conductions			
	Menu:			
	1. Spaghetti with Ground Beef			
	2. Bottled Softdrinks or Canned Juice			
1.2	Meals	120	pax	
	60 pax x 2 conductions			
	Menu:			
	1. Shrimps			
	2. Calamares			
	3. Beef Stew in Green Beans with Filled Ginger			
	4. Kinilaw - Tuna Fresh			
	5. Rice - 7 Tonner			
	6. Fresh Fruit - Mango			
	7. Softdrinks			
	8. Fruit Salad			
	9. Chicken of Corn Soup			
	Note:			
	Physical Set-Up			
	1. must be installed a day before the activity			
	2. with backdrop			
	3. round tables, chairs with cover & ribbons			
	4. with centerpiece			
	5. Motif: Navy Blue			
	6. For every 100 pax there must be at least 5-7 standby staff during the activity			
	-Payment will be every after conduction			
PR NO. 17-11-431 ADVOCACY CAMPAIGN AMONG HOSPITAL CLIENTS, SCHOOL & COMMUNITY STAKEHOLDERS				
	(November 27 & 29, 2017; December 18, 2017)			
2	MEALS & SNACKS	1	lot	
	645 pax (215 pax x 3 conductions)			
	430.00/pax			
	Menu: (Meals)			
	1. Chicken Cordon Bleau			
	2. Crabs in Sweet & Spicy			



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Apokon, Tagum City
BIDS AND AWARDS COMMITTEE



TECHNICAL SPECIFICATIONS

Item No.	Purchaser's Specifications	Quantity		Supplier's Specification
	3. Beef Steak with Broccoli			
	4. Chopseuy - Special			
	5. Rice - 7 Tonner			
	6. Fresh Fruits - Melon & Pineapple			
	7. Fruit Salad			
	8. Cream of Seafood Soup			
	9. For Every 100 pax there must be 1 pork lechon (at least 45kg)			
	Menu: (Snacks)			
	1. Spaghetti with Ground Beef with 2 pcs. Sliced Bread			
	2. Bottled Softdrinks or Canned Juice			
	Physical Set-Up			
	1. must be installed a day before the activity			
	2. with backdrop			
	3. round tables, chairs with cover & ribbons			
	4. with centerpiece			
	5. Motif: Navy Blue			
	6. For every 100 pax there must be at least 5-7 standby staff during the activity			
	Note:			
	-Payment will be every after conduction			

NAME OF COMPANY

ADDRESS

SIGNATURE OVER PRINTED NAME
(Duly authorized to sign the Bid)

TELEPHONE/FAX NO.