



BIDS AND AWARDS COMMITTEE

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REQUEST FOR QUOTATION

PROCUREMENT OF INFORMATION, EDUCATION & COMMUNICATION (IEC) MATERIALS

RFQ NO. 2017-11-302 (R-617)

1. The Davao Regional Medical Center, hereinafter referred to as "the Purchaser", has a requirement for the Procurement of IEC Materials.
2. Procurement procedures will be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act 9184 (R.A. 9184).
3. A complete set of bidding documents may be purchased by interested bidders **November 28-December 1, 2017** from the address below and upon payment of a non-refundable fee for the bidding documents in the amount of 500.00.
4. Quotations must be delivered at the PROCUREMENT SECTION/ BAC SECRETARIAT, Davao Regional Medical Center, Apokon, Tagum City on or before **10:00AM 1 December, 2017.**
5. Your price quotation must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid if the contract is awarded.
6. Price Schedule must be quoted in words as well as in figures, **computerized/typewritten** with no missing pages and **must be placed in a sealed envelope marked (RFQ: 17-11-302).** All pages comprising the Documents must be duly signed for authenticity. Failure to comply is a ground for disqualification.
7. Bids shall be valid for ninety (90) days from the Opening of Bids.
8. The delivery period shall be within ten (10) working days from the receipt of the Notice to Proceed.
9. **DELIVERY SITE: Davao Regional Medical Center, Apokon, Tagum City.**
10. The applicable rate for late deliveries is one tenth (1/10) of the one (1) percent of the cost of the unperformed portion for every day of delay.

The maximum deduction shall be ten (10) percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten (10) percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.

11. The DRMC reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract Award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects or infirmities therein and to accept such quotation as may be considered advantageous to the government.
12. Bidders are entitled to one (1) bid only, otherwise all bids made shall automatically be rejected.
13. **The prospective bidder shall submit Certified True Copy of the following requirements in one envelope.**
 - a. Price Schedule
 - b. Technical Specifications
 - c. Mayor's/Business Permit
 - d. PhilGEPS Registration Number
 - e. Income/Business Tax Return
 - f. Omnibus Sworn Statement
 - g. Professional License/Curriculum Vitae , for Consulting Services
 - h. Philippine Contractors Accreditation Board (PCAB), for Infrastructure Projects
 - i. Certificate of Product Registration (CPR), if applicable
 - j. FDA License to Operate with List of Sources, if applicable

(SGD)RHODORA M. BOISER, MPA
Chairperson, Bids and Awards Committee



Republic of the Philippines
Department of Health
DAVAO REGIONAL MEDICAL CENTER
Apokon, Tagum City



PhilGEPS Reference Number: 5005813(RD)

For Goods Offered From Within the Philippines - Price Schedule

Name of Bidder: _____ IB No. 17-11-302 Date: 11-23-17

Telephone No.: _____ PR No. 17-11-437; 17-11-438; 17-11-440; 17-11-441; 17-11-454; 17-11-462; 17-11-463; 17-11-464 Date: 11-13-17; 11-13-17; 11-13-17; 11-14-17; 11-16-17; 11-17-17; 11-17-17; 11-17-17

Address: _____ Resolution No: 11-616 (Negotiated-Small Value Procurement)

Date of Opening: December 1, 2017 10:00AM RDR Conference Hall

Item No.	Description	QTY.	Unit	Approved Budget for the Contract (ABC)/unit	Approved Budget for the Contract (ABC)/Item	Unit Price (amount in figures and words)	Total
PR No. 17-11-437 SCHOOL TO SCHOOL SYMPOSIUM ON ADOLESCENT REPRODUCTIVE FERTILITY AWARENESS							
	(November 27-29, 2017; December 4-8, 2017)						
1	Hygiene Kit	1200	kit	150.00	180,000.00		
	Inclusions:						
	Face Towel						
	brand						
	packaging/model						
	country of origin						
	Soap						
	brand						
	packaging/model						
	country of origin						
	Shampoo						
	brand						
	packaging/model						
	country of origin						
	Toothpaste						
	brand						
	packaging/model						
	country of origin						
	Toothbrush						
	brand						
	packaging/model						
	country of origin						
	Bag						
	brand						
	packaging/model						
	country of origin						
2	Tarpaulin/Signages, 6x10ft, as per sample	8	pc	900.00	7,200.00		
	brand						
	packaging/model						
	country of origin						
PR No. 17-11-438 ADOLESCENT REPRODUCTIVE FERTILITY AWARENESS CAMPAIGN AMONG ADOLESCENT							
	- YOUTH ORGANIZATIONS (December 28, 2017)						
3	Hygiene Kit	150	kit	150.00	22,500.00		
	Inclusions:						
	Face Towel						
	brand						
	packaging/model						
	country of origin						
	Soap						



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IB No. 17-11-302

Date: 11-23-17

Telephone No.: _____

PR No. 17-11-437; 17-11-438; 17-11-440; 17-11-441; 17-11-454; 17-11-462; 17-11-463; 17-11-464

Date: 11-13-17; 11-13-17; 11-13-17; 11-14-17; 11-16-17; 11-17-17; 11-17-17; 11-17-17

Address: _____

Resolution No: 11-616 (Negotiated-Small Value Procurement)

Date of Opening: December 1, 2017 10:00AM RDR Conference Hall

Item No.	Description	QTY.	Unit	Approved Budget for the Contract (ABC)/unit	Approved Budget for the Contract (ABC)/Item	Unit Price (amount in figures and words)	Total
	brand						
	packaging/model						
	country of origin						
	Shampoo						
	brand						
	packaging/model						
	country of origin						
	Toothpaste						
	brand						
	packaging/model						
	country of origin						
	Toothbrush						
	brand						
	packaging/model						
	country of origin						
	Bag						
	brand						
	packaging/model						
	country of origin						
4	Tarpaulin/Signages, 6x10ft, as per sample	4	pc	900.00	3,600.00		
	brand						
	packaging/model						
	country of origin						
5	T-Shirt, as per sample	150	pc	200.00	30,000.00		
	brand						
	packaging/model						
	country of origin						
PR NO. 17-11-440 ADOLESCENT REPRODUCTIVE FERTILITY AWARENESS CAMPAIGN AMONG ADOLESCENT-YOUTH ORGANIZATIONS (December 28, 2017)							
6	Token for the Speaker	1	pax	2,000.00	2,000.00		
	brand						
	packaging/model						
	country of origin						
PR NO. 17-11-441 ADOLESCENT REPRODUCTIVE FERTILITY AWARENESS CAMPAIGN AMONG ADOLESCENT-YOUTH ORGANIZATIONS (December 27, 2017)							
7	Hygiene Kit	150	kit	150.00	22,500.00		
	Inclusions:						
	Face Towel						
	brand						
	packaging/model						



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Date: 11-13-17; 11-13-17; 11-13-17; 11-14-17; 11-16-17; 11-17-17; 11-17-17; 11-17-17

Address: _____

Resolution No: 11-616 (Negotiated-Small Value Procurement)

Date of Opening: December 1, 2017 10:00AM RDR Conference Hall

Item No.	Description	QTY.	Unit	Approved Budget for the Contract (ABC)/unit	Approved Budget for the Contract (ABC)/Item	Unit Price (amount in figures and words)	Total
	country of origin						
	Soap						
	brand						
	packaging/model						
	country of origin						
	Shampoo						
	brand						
	packaging/model						
	country of origin						
	Toothpaste						
	brand						
	packaging/model						
	country of origin						
	Toothbrush						
	brand						
	packaging/model						
	country of origin						
	Bag						
	brand						
	packaging/model						
	country of origin						
8	Tarpaulin/Signages, 8x12ft, as per sample	1	pc	1,056.00	1,056.00		
	brand						
	packaging/model						
	country of origin						
9	T-Shirt, as per sample	150	pc	200.00	30,000.00		
	brand						
	packaging/model						
	country of origin						
PR NO. 17-11-454 YEAR-END PERFORMANCE REVIEW PROGRAMME (December 13-15, 2017)							
10	Plaque, as per sample	1	pc	1,000.00	1,000.00		
	brand						
	packaging/model						
	country of origin						
PR NO. 17-11-462 18 DAY CAMPAIGN TO END VIOLENCE AGAINST WOMEN AND CHILDREN (November 25 - December 12, 2017)							
11	Tarpaulin Banner Type, as per sample	2	pc	50.00	100.00		
	brand						
	packaging/model						
	country of origin						



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IB No. 17-11-302

Date: 11-23-17

Telephone No.: _____

PR No. 17-11-437; 17-11-438; 17-11-440; 17-11-441; 17-11-454; 17-11-462; 17-11-463; 17-11-464

Date: 11-13-17; 11-13-17; 11-13-17; 11-14-17; 11-16-17; 11-17-17; 11-17-17; 11-17-17

Address: _____

Resolution No: 11-616 (Negotiated-Small Value Procurement)

Date of Opening: December 1, 2017 10:00AM RDR Conference Hall

Item No.	Description	QTY.	Unit	Approved Budget for the Contract (ABC)/unit	Approved Budget for the Contract (ABC)/Item	Unit Price (amount in figures and words)	Total
12	Tarpaulin, 4x8 ft,as per sample brand packaging/model country of origin	1	pc	352.00	352.00		
13	Tarpaulin, 12x32 ft, as per sample brand packaging/model country of origin	1	pc	4,224.00	4,224.00		
PR NO. 17-11-463 18 DAY CAMPAIGN TO END VIOLENCE AGAINST WOMEN AND CHILDREN (November 25 - December 12, 2017)							
14	Flying Balloons, Orange, as per sample brand packaging/model country of origin	5	doz	240.00	1,200.00		
15	Flaglets, as per sample brand packaging/model country of origin	30	pc	50.00	1,500.00		
16	Hand bands, Orange lace, 5/m brand packaging/model country of origin	5	roll	5.00	25.00		
PR NO. 17-11-464 CAMPAIGN FOR UNDERNOURISHED WOMEN OF REPRODUCTIVE AGE: A HEALTH INFORMATION CAMPAIGN (UNDERNOURISHED OUTREACH CAMPAIGN) (November-December 2017)							
17	Hygiene Kit	200	kit	150.00	30,000.00		
	Inclusions:						
	Face Towel brand packaging/model country of origin						
	Soap brand packaging/model country of origin						
	Shampoo brand packaging/model country of origin						



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Item No.	Description	QTY.	Unit	Approved Budget for the Contract (ABC)/unit	Approved Budget for the Contract (ABC)/Item	Unit Price (amount in figures and words)	Total
	Toothpaste						
	brand						
	packaging/model						
	country of origin						
	Toothbrush						
	brand						
	packaging/model						
	country of origin						
	Bag						
	brand						
	packaging/model						
	country of origin						
18	T-Shirt, as per sample	200	pc	200.00	40,000.00		
	brand						
	packaging/model						
	country of origin						
	X-X-X-X-X-X						
	Purpose: For the Use of PHD, DRMC, Apokon, Tagum City						
	Approved Budget for the Contract: PhP				377,257.00		



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TECHNICAL SPECIFICATIONS

Item No.	Purchaser's Specifications	Quantity		Supplier's Specification
PR No. 17-11-437 SCHOOL TO SCHOOL SYMPOSIUM ON ADOLESCENT REPRODUCTIVE FERTILITY AWARENESS				
	(November 27-29, 2017; December 4-8, 2017)			
1	Hygiene Kit	1200	pc	
	Inclusions:			
	Face Towel			
	Soap			
	Shampoo			
	Toothpaste			
	Toothbrush			
	Bag			
2	Tarpaulin/Signages, 6x10ft, as per sample	8	pc	
PR No. 17-11-438 ADOLESCENT REPRODUCTIVE FERTILITY AWARENESS CAMPAIGN AMONG ADOLESCENT				
	- YOUTH ORGANIZATIONS (December 28, 2017)			
3	Hygiene Kit	150	pc	
	Inclusions:			
	Face Towel			
	Soap			
	Shampoo			
	Toothpaste			
	Toothbrush			
	Bag			
4	Tarpaulin/Signages, 6x10ft, as per sample	4	pc	
5	T-Shirt, as per sample	150	pc	
PR NO. 17-11-440 ADOLESCENT REPRODUCTIVE FERTILITY AWARENESS CAMPAIGN AMONG ADOLESCENT-				
	YOUTH ORGANIZATIONS (December 28, 2017)			
6	Token for the Speaker	1	pax	
PR NO. 17-11-441 ADOLESCENT REPRODUCTIVE FERTILITY AWARENESS CAMPAIGN AMONG ADOLESCENT-				
	YOUTH ORGANIZATIONS (December 27, 2017)			
7	Hygiene Kit	150	pc	
	Inclusions:			
	Face Towel			
	Soap			
	Shampoo			
	Toothpaste			
	Toothbrush			
	Bag			
8	Tarpaulin/Signages, 8x12ft, as per sample	1	pc	



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TECHNICAL SPECIFICATIONS

Item No.	Purchaser's Specifications	Quantity		Supplier's Specification
9	T-Shirt, as per sample	150	pc	
PR NO. 17-11-454 YEAR-END PERFORMANCE REVIEW PROGRAMME (December 13-15, 2017)				
10	Plaque, as per sample	1	pc	
PR NO. 17-11-462 18 DAY CAMPAIGN TO END VIOLENCE AGAINST WOMEN AND CHILDREN				
	(November 25 - December 12, 2017)			
11	Tarpaulin Banner Type, as per sample	2	pc	
12	Tarpaulin, 4x8 ft, as per sample	1	pc	
13	Tarpaulin, 12x32 ft, as per sample	1	pc	
PR NO. 17-11-463 18 DAY CAMPAIGN TO END VIOLENCE AGAINST WOMEN AND CHILDREN				
	(November 25 - December 12, 2017)			
14	Flying Balloons, Orange, as per sample	5	doz	
15	Flaglets, as per sample	30	pc	
16	Hand bands, Orange lace, 5/m	5	roll	
PR NO. 17-11-464 CAMPAIGN FOR UNDERNOURISHED WOMEN OF REPRODUCTIVE AGE: A HEALTH INFORMATION CAMPAIGN (UNDERNOURISHED OUTREACH CAMPAIGN) (November-December 2017)				
17	Hygiene Kit	200	pc	
	Inclusions:			
	Face Towel			
	Soap			
	Shampoo			
	Toothpaste			
	Toothbrush			
	Bag			
18	T-Shirt, as per sample	200	pc	

NAME OF COMPANY

ADDRESS

SIGNATURE OVER PRINTED NAME
(Duly authorized to sign the Bid)

TELEPHONE/FAX NO.